

Assignment reference: Facilitate six dialog sessions with target group in the municipality of Pejë including Vitomerica and Gorazhdevac village.

Contract REF: 087/SiV/2024

Project references:

Name/ duration: WBK-R3-02 “Cohesive futures - Building Resilient Communities through Social Cohesion and Inter-ethnic/Inter-religious Exchange” – Activity OTPA-1.001 Dialog Sessions and OTPA-2.005 Coaching and training sessions

The project is funded by the Global Community Engagement and Resilience Fund (GCERF). It is implemented by Syri i Vizionit (SiV) in partnership with Edutask Institute and NGO Aktiv.

Publication date: 05.02.2024

Deadline for applications: 12.02.2024

CALL FOR OFFERS

Syri i Vizionit is seeking a facilitator to facilitate dialog session with our target groups in the municipalities of Pejë, including village Vitomericë and Gorazhdevac.

This call is in frame of the project “Building Resilient Communities through Social Cohesion and Inter-ethnic/Inter-religious Exchange” – The project is funded by Global Community Engagement and Resilience Fund (GCERF). It is implemented by Syri i Vizionit (SiV) in partnership with Edutask Institute and NGO Aktiv.

Interested candidates shall follow on the instruction of tenderers provided and accordingly apply before the deadline on 29 January 2023 at 16:00 through e-mail address: office@syriivizionit.org with the subject: Public Call – Facilitate dialog sessions with target group in the municipality of Pejë including Vitomerica and Gorazhdevac village. Or also by mail to the address of the NGO: “Syri i Vizionit”, Rr. Isa Demaj, no. 14, 30,000 Pejë, Kosovë.

ANNEX I: TERMS OF REFERENCE

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Assignment reference: Facilitate six dialog sessions and six coaching training, with target group in the municipality of Pejë including Vitomerica and Gorazhdevac village.

Contract REF: 087/SiV/2024

Project references:

Name/ duration: WBK-R3-02 “Cohesive futures - Building Resilient Communities through Social Cohesion and Inter-ethnic/Inter-religious Exchange” – Activity OTPA-1.001 Dialog Sessions

The project is funded by the Global Community Engagement and Resilience Fund (GCERF). It is implemented by Syri i Vizionit (SiV) in partnership with Edutask Institute and NGO Aktiv.

1. BACKGROUND INFORMATION

The project is funded by the Global Community Engagement and Resilience Fund (GCERF). It is implemented by Syri i Vizionit (SiV) in partnership with Edutask Institute and NGO Aktiv.

The project aims to promote and foster social cohesion, inter-ethnic and inter-religious co-existence, and opportunities for mutual exchange, by increasing awareness within local communities on PVE, enhancing educational, cultural and employment opportunities and increasing inter-religious and interethnic exchange. Furthermore, it will establish nine community centres with the purpose of offering a diverse range of services, particularly focusing on enhancing the capacities and skills of youth and women for employment opportunities.

Within the framework of the project in reference, Syri i Vizionit, herein called the Contracting Company/Organization party, will commission **dialog sessions** to provide (i) to facilitate and prepare reports for six dialog sessions with our target groups in the municipality of Pejë including village Vitomerica and Gorazhdevac. The dialog sessions shall provide a platform for addressing misunderstandings through open communication and working together to find solutions and build stronger relationships among community members, as per project reference Activity no. **OTPA-1.001**

2. OBJECTIVE

The purpose of the dialog sessions is to provide a structured and respectful space for participants to communicate openly to enhance understanding among our target group in municipality of Peja. This will allow the project to have a clear understanding of the specific challenges of our target groups. Their requirements, gaps, and priorities that target group has in the municipality of Peja.

The specific objectives of the dialog sessions are as follows:

- a) Social, cultural, economic, and political dynamics that influence the community's well-being and development.
- b) Foster an understanding among village leaders about the roots and dynamics of violent extremism, within the local context.

- c) Facilitate discussions on building social cohesion within the community, emphasizing the importance of unity, tolerance, and understanding among diverse groups.
- d) Promote dialogue among different religious and cultural groups within the community to foster mutual understanding and respect.

3. METHODOLOGY

The dialog sessions are to be carried out in Peja, Vitomerica and Gorazdevac by an independent contractor using a participatory method. The selected contractor is expected to facilitate consensus-building exercises and action planning, encouraging participants to collaboratively develop tangible steps to address identified challenges. Conclude each session with reflections from participants and a summary of key takeaways. Ensure ongoing collaboration and addressing emerging needs within the community. The contractor shall provide a dialog session methodology that will then be discussed and finally agreed upon with project staff.

4. SCOPE OF WORK

In the scope of these Terms of Reference the successful contractor is expected to perform the services with the highest standards of professional and ethical competence and integrity. The contractor is strongly encouraged to develop interactive and practical outputs for this service.

The contractor is required to perform the following functions:

1. Develop dialog session content in consultation with project staff, for review and prior approval, for six comprehensive half day dialog sessions
2. Coaching and training sessions of village councils, religious leaders and influential personalities
3. The Contractor in close collaboration with project staff to develop six half day dialog session including and 6 Coaching and training sessions of village councils, religious leaders and influential personalities:
 - a. Developing and finalizing the agenda for the dialog sessions and training.
 - b. Developing/elaborating the methodology/approach to the dialog sessions and training sessions.
 - c. if is needed develop a set of materials including: the Participants' Resource Package and a standard power point presentation. The Power Point presentation should be made available in electronic form.
4. Provide six half day dialog sessions for 15 participant per dialog session from different communities
5. Provide 6 coaching and training sessions of village councils, religious leaders and influential personalities.
6. Facilitate dialog session based on the agreed agenda, objectives, and outputs.
7. Facilitate coaching and training session based on the agreed agenda, objectives, and outputs.
8. Write and submit a detailed and accurate report (draft and final) per dialog session, within the agreed timeframe.

5. DELIVERABLES

- Draft plan outlining the structure, methodology, and content of the dialogue sessions, coaching and training session. This plan should include specific objectives, session agendas, and the facilitation approach to be used.
- Facilitate six dialog sessions and

- Facilitate six coaching training session
- Report per dialog session
- Report per training

All deliverables will need to get final approval from project staff.

6. TIMELINE

The engagement is planned for the period 30 January – 30 June 2024. During this period all contractual provisions shall be met.

No	Activity	Timeline
1	Preparation of work methodology per dialog sessions and training (Module/methodology, agenda, and other necessary materials) and holding of the six-half day dialog session and 6 training, 15 participants per dialog session of our target groups from municipality Pejë, including Vitomerica and Gorazdevac. Including Preparation and submission of the narrative report per dialog session and per training.	12 days
	Total:	12 Days

7. KEY QUALIFICATIONS

the contractor (consultants) or team, are expected to have the following skills and key qualifications:

- Relevant professional experience in the sector(s) directly or indirectly related to the required services of this contract
- At least 5 years of professional experience in the field of conflict resolution, social, cultural, and political dynamics.
- An understanding of PVE principles, conflict transformation, or related fields is beneficial. Experience in dealing with sensitive topics and facilitating discussions on community resilience is a significant asset.
- Bachelor's/Master's degree in conflict resolution, sociology, psocology, or any other relevant university degree related to the activity
- Significant experience with facilitation techniques, including interactive methods, small group discussions, and participatory exercise.
- Previous involvement in social cohesion initiatives or community development projects.
- Exceptional verbal and written communication skills are crucial.
- Strong communication and interpersonal skills, sensitivity and attention to detail
- Ability to deliver high quality work, within the agreed time-frame
- Reference letter

8. PROPOSAL SUBMISSION PROCESS

Interested candidates shall follow the instruction of tenderers provided and accordingly apply before the deadline on 12 February 2024 at 16:00 through office@syriivizionit.org with the subject: Public Call – Facilitate dialog sessions and coaching training sessions with target group in the municipality of Pejë including Vitomerica and Gorazhdevac village. Or also by mail to the address of the NGO: “Syri i Vizionit”, Rr. Isa Demaj, no. 14, 30,000 Pejë, Kosovë

Applicants must submit:

- CVs of all individuals included in the consultancy team
- Proposal narrative which includes the expert suitability for the assignment, previous work experience, qualifications, and sector expertise. Please include any past relevant work that might demonstrate knowledge of sector.
- Financial budget broken per day.
- ID for individuals.